



Iron Ore Company of Canada
 PO Box 1000
 Labrador City, NL
 A2V 2L8

Student Declaration of Clean Criminal History 2021

Confidential

All applicants for the 2021 Student Employment Program are required to complete this **Declaration of Clean Criminal History Form** disclosing their criminal record, if any. The Student Recruitment Team will assess the disclosed information to make an informed decision as to whether or not the conviction for an offence is related to the employment of the applicant in accordance with the Human Rights Code.

Student Information

Name: _____ Contact Phone Number: _____
 Address: _____ Email Address: _____

Student Criminal Record Details

The following is a list of all convictions I have received or pending charges for which no decision has been made.

List of all pending charges and/or convictions:

	Date	Court/Jurisdiction	Conviction
1			
2			
3			

If no charges or convictions apply, simply write Not Applicable (N/A) in the table

I certify that the information contained in this form is complete, true and correct. I consent to IOC using this information for all uses as outlined in this form. I further understand and accept that any omissions or false information with respect to this Criminal Record Declaration will:

- Prevent further consideration of my application in the recruitment process **or**
- Result in my immediate dismissal if successful in attaining student employment with the Iron Ore Company of Canada.

Signature _____ Date _____
 Full Name (Printed) _____

NOTES:

Any offer of employment is conditional upon satisfactory completion of this criminal record declaration process to enable IOC to make a decision as to whether or not the conviction for an offence is related to the employment of the applicant in accordance with the Human Rights Code.

The information given in this form will be treated in the strictest confidence and will only be used as outlined in this form. Once reviewed by the selection team, the form and any related documentation will be kept by the Human Resources Department until the review and decision making process has been completed. The documentation will then be destroyed.

Completed forms must be returned to studentrecruitment@ironore.ca by April 16, 2021